

# Request Form for Discontinuation of Use/ Elimination of Retained Personal Data

Attn: LOGISTEED, Ltd.  
Office for Inquiries

Request a Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Based on the Personal Information Protection Law in Japan (hereinafter referred to as JPIPA), I request the discontinuation of use / elimination of Retained Personal Data as follows:

Applicant: Self / Representative (please circle one)	
Full Name	
Date of Birth (Day, Month, Year)	/ /
Address	
Telephone Number	(day-time contact)

1. Details of request (please check one of the following)

Discontinuation of use	Elimination
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2. Details of the person to whom the personal information refers (only fill in this part if the request is made by a representative)

Full Name	
Date of Birth (Day, Month, Year)	/ /
Address	
Telephone Number	(day-time contact)

3. Reason for the request for the discontinuation of use / elimination of personal information. (please check the appropriate answer)

<input type="checkbox"/>	The personal information was used beyond the scope of achieving the purpose of use without prior agreement of the person to whom the information pertains. (violation of Item 1, Article 18 of JPIPA)
<input type="checkbox"/>	The personal information from another business operator handling personal information acquired through a business a merger, etc., was used beyond the scope of the original purpose of usage before the merger, without prior agreement of the person to whom the information pertains before the succession. (violation of Item 2, Article 18 of JPIPA)
<input type="checkbox"/>	Personal information was gained illegally through perjury or other unjust methods. (violation of Article 19 of JPIPA)
<input type="checkbox"/>	When it is no longer necessary to use the relevant personal information (Item 5, Article 35 of JPIPA)
<input type="checkbox"/>	When a situation stipulated in Item 1, Article 22—2 of JPIPA occurs, or when there is a risk of harming the rights or legitimate interests of the individual (Item 5, Article 35 of JPIPA).
<input type="checkbox"/>	Other:

Please provide detailed facts and circumstances (such as when, what information, how it was used, etc.), that led you to check the answer above.

<Notes>

1. If the request pertains to the own self information, a proof of identity will be required. In case the request is made by a representative (Item 3, Article 37 of JPIPA) a proof of the identity of the representative will be required. (In case the representative is a legal representative, documentation proving a legal representative will be required.)
2. In case the request is made by a representative, the notice of the discontinuation of use of personal information will be given to the person to whom the data pertains.
3. The personal information gained from this request form will only be used in the processing of the request. The document will be stored for 5 years after the discontinuation of use of personal information has taken effect and will then be disposed.

**[For LOGISTEED, Ltd. Use Only]**

Personal Information Protection Administrator	Personal Information Protection Information Security Manager	Liaison Manager	Received Date/Received By	Verification of Contact Person or Representative	Confirmation of retained personal data
				Verification Document:	Verification Result: